

Notices of Proposed Rulemaking

Office of the General Counsel; 02/27/1996

Administrative Affairs

RULE TITLE:	RULE NO:
Administrative Affairs; Check Cashing and Bill Paying	6C1-3.0022
Administrative Affairs; Traffic and Parking; Definitions	6C1-3.006
Administrative Affairs; Traffic and Parking; Parking Registration	6C1-3.007
Administrative Affairs; Traffic and Parking; Miscellaneous Provisions	6C1-3.008
Administrative Affairs; Traffic and Parking; Violations	6C1-3.013
Administrative Affairs; Purchasing	6C1-3.020
Administrative Affairs; Lease of Space	6C1-3.025
Administrative Affairs; Surplus Property	6C1-3.030
Administrative Affairs; Registration and Student Fees	6C1-3.037
Administrative Affairs; Student Health, Athletic and Service Fees	6C1-3.0372
Administrative Affairs; University Support Personnel System Predetermination Procedures for Employees with Permanent Status	6C1-3.045
Administrative Affairs; University Personnel Services; Limited Access Records of Faculty members, Administrative and Professional Staff, and University Support Personnel System and Other Personal Service (OPS) Employees	6C1-3.055

PURPOSE AND EFFECT:

The current Rule 6C1-3.0022 does not adequately protect the University's interest when cashing employment and student checks.

Rule 6C1-3.006 is amended to clarify definitions.

Rule 6C1-3.007 is being amended to reorganize its contents, increase parking decal fees, and change the replacement decal policy.

Rule 6C1-3.008 is amended for clarification.

Rule 6C1-3.013 is amended to update terminology and to clarify the annual vehicle safety inspection requirement.

Rule 6C1-3.020 is amended to clarify when advertising can be waived, specify the dollar level and for Comptroller approval of interest payments, and rentals/leases, to clarify the use of alternative forms of security and to provide for the payment of retainage.

Rule 6C1-3.025 is amended to update requirements for obtaining leases not requiring competitive bids and to remove reporting requirements.

Rule 6C1-3.030 is being amended to update the Report of Survey Form, FA FORM FA-P-M-RS1/9-1-93. To increase the late registration fee in Rule 6C1-3.037 from \$50.00 to \$100.00 as permitted by Rule 6C-7.003(4).

Rule 6C1-3.0372 is amended to increase the Health fee for students, other than dental, medical, and veterinary students, from \$4.64 per credit hour to \$4.78 per credit hour beginning with the 1996 Fall semester.

Rule 6C1-3.045 is created to establish uniform predetermination procedures to ensure that proper due process protections are provided to permanent status USPS employees prior to dismissal, suspension, or disciplinary reduction in pay.

Rule 6C1-3.055 publishes by rule a more specific prescription of content and custody of employee limited access records and to conform to the changes made to Section 240.253, F.S., effective July 1, 1995.

SUMMARY:

Rule 6C1-3.0022 is amended to protect the University from losses due to cashing altered checks received from employees and students.

Rule 6C1-3.006 is amended to change reserved areas to restricted areas and to include Santa Fe Community College students enrolled in courses on campus in the definition of student.

Rule 6C1-3.007 is being amended to move paragraphs and change references, increase parking decal fees by 5%, and to set the fee for a replacement decal at \$15.00 in all cases.

Rule 6C1-3.008 is amended to change references and delete job applicants as a separate category of visitor for temporary visitor's permits.

Rule 6C1-3.013 is amended to change "handicapped" to "disabled" and to clarify that all University vehicles are required to pass an annual safety inspection.

Rule 6C1-3.020 is amended to permit the waiver of advertising where delivery is urgent, to provide for Comptroller approval of the payment of interest above Category II and rentals/leases above \$11,000, to clarify that alternative forms of security shall contain the same conditions as a payment and performance bond, and to provide the procedure for the University to pay the retainage to subcontractors, materialmen, and laborers on a pro-rata basis when the contractor has not made the payment.

Rule 6C1-3.025 is amended to delete the requirement to obtain three or more quotes for the lease of space that does not have to be competitively bid and the associated conflict of interest statement and to delete the reporting of leases of less than 3,000 square feet or of nominal or no value leases to the President.

Rule 6C1-3.030 is amended to update the Report of Survey Form.

Rule 6C1-3.037 is amended to increase the late registration fee from \$50.00 to \$100.00. The \$.14 per hour increase to the health fee in Rule 6C1-3.0372 will support and staff an additional urgent care physician and nurse.

Rule 6C1-3.045 requires that the University provide advance written notice of proposed dismissals, suspensions and reductions in pay of permanent USPS employees and details the contents of such notice. Employees receiving such notice must be provided with the opportunity to issue a written request for a conference at which they may make an oral and/or written statement to refute or explain the charges. The rule requires that the University issue written notice to the employee of their right to appeal the final decision of the University. The rule further provides for the immediate suspension or dismissal of employees, upon notice, in extraordinary situations where the employee's presence in the workplace may result in damage to property or injury to the employee or others.

Rule 6C1-3.055 is amended to make more specific the prescription of content and custody of limited access employee records and to conform to the changes made to Section 240.253, F.S., effective July 1, 1995.

SPECIFIC AUTHORITY:

6C1-3.0022:	240.227(1), F.S.
6C1-3.006:	240.227(1), 240.264, F.S.
6C1-3.007:	240.227(1), 240.264, F.S.
6C1-3.008:	240.227(1), 240.264, F.S.
6C1-3.013:	240.227(1), 240.264, F.S.
6C1-3.020:	120.53(1)(b), 240.227(1), F.S.
6C1-3.025:	120.53(1)(b), 240.227(1), F.S.
6C1-3.030:	120.53(1)(b), 240.227(1), F.S.
6C1-3.037:	240.227(1), F.S.
6C1-3.0372:	240.227(1), 240.235(1), F.S.
6C1-3.045:	120.53(1), 240.227(1), F.S.
6C1-3.055:	120.53(1)(a), 240.253(1), F.S.

LAW IMPLEMENTED:

6C1-3.0022:	240.227(1), 240.291, F.S.
6C1-3.006:	240.227(1), 240.263(2), 240.264, F.S.
6C1-3.007:	240.227(1), 240.263(2), 240.264, F.S.
6C1-3.008:	240.227(1), 240.263(2), 240.264, F.S.
6C1-3.013:	240.227(1), 240.263(2), 240.264, 240.265, F.S.
6C1-3.020:	120.53(5), 240.202, 240.227(12)(13)(21), F.S.
6C1-3.025:	120.53(1)(b), 240.227(12)(13), F.S.
6C1-3.030:	120.53(1)(b), F.S.
6C1-3.037:	240.227(1), 240.235, and 240.116, F.S.
6C1-3.0372:	240.227(1), 240.235(1), F.S.
6C1-3.045:	240.227(5), 240.227(19), 240.261(1)(2), F.S.
6C1-3.055:	120.53(1)(a), 240.253, F.S.

SUMMARY OF THE ESTIMATE OF ECONOMIC IMPACT OF THE RULE:

The proposed amendments to Rule 6C1-3.007 will impact those who regularly park on campus by increasing by approximately 5% the cost of all decals. This increase ranges from \$2.00 to \$22.00 annually depending on the kind of decal purchased. The amendments will have no impact on small or minority businesses, inasmuch as they can park free of charge if their vehicles are appropriately marked as provided in the rule or if they obtain a temporary parking permit from the checkpoint attendants. The proposed amendment to Rule 6C1-3.037 will result in higher costs for those students who register or pay their registration late. A \$100.00 service charge instead of the current \$50.00 charge will be assessed. However, this \$100.00 charge is required by Board of Regents Rule 6C-7.003(4), F.A.C. The amendment to Rule 6C1-3.0372 increases the Health fee from \$4.64 per credit hour to \$4.78 per credit hour is for students, other than dental, medical, and veterinary students, beginning with the 1996 Fall semester. The cost to the University to implement the amendments to these rules is the cost of rulemaking including the cost of publishing the rules.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW:

TIME AND DATE: 11:00 a.m. on March 19, 1996

PLACE: J. Wayne Reitz Union, Room 355

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS:

Mrs. Karon S. Grabel
 Clerk of the University
 207 Tigert Hall, University of Florida, Gainesville, Florida 32611.

NAME OF PERSON ORIGINATING PROPOSED RULE:

John P. Kruczek, University Controller
 Barbara Talmadge, University Registrar
 Helen Mamarchev, Associate Vice President for Student Affairs
 Robert W. Miller, Assistant Vice President for Administrative Affairs
 Emily J. Hamby, Director of Purchasing.

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE:

Gerald Schaffer, Vice President for Administrative Affairs
 Andrew A. Sorensen, Provost
 C. Arthur Sandeen, Vice President for Student Affairs.

DATE PROPOSED RULE APPROVED:

February 22, 1996

Return to:

[Notices of Proposed RuleMaking](#)

[Health Center](#)
[IFAS](#)

[Academic Affairs, College of Medicine](#)
[University of Florida, General](#)
[University of Florida, Distribution of Printed Material](#)
[Administrative Affairs](#)

[Back](#) to Deans, Directors, and Department Chair Memos List