

# *Job Classifications and Starting Pay Ranges for Student Employees*

October 1, 1996  
Attachment to [DDD Memorandum](#) from:  
[Student Financial Affairs](#)  
University of Florida

**Effective October 1, 1996**

## **Class: 1**

\* Starting Pay Range: \$4.75 to \$5.50

Minimal Technical Ability/Minimal Responsibility

Answering phone	Assembling & addressing mailouts
Mailing bulletins	Running errands
Stuffing envelopes	Xeroxing
Binding reports	Checking & sorting samples or files
Clipping news articles	Coding
Collating papers	File clerk
Posting jobs on bulletin boards	Sorting mail
Mounting samples	Cleaning lab equipment
Grounds keeper or greenhouse maintenance worker	Janitorial: wash windows, wash/wax floors, shampoo rugs, clean rugs, etc.
Lifting, moving, shelving books	Moving furniture or supplies
Painting or refinishing (for) maintenance	Pest control

## **Class: 2**

\* Starting Pay Range \$5.25 to \$5.75

Average Technical Ability/Minimal Responsibility

Chemical solution prep.	Construction labor
Routine lab analysis	Farm labor
Supervised research	Running media center equipment: projector, etc. (audio-visual aide)
Loose-leafing (law school)	Running office machinery: adding machines duplicating machines, etc.
Proofreading	

## Class: 3

\* Starting Pay Range: \$5.50 to \$6.00

Minimal Technical Ability/Average Responsibility

Handling requisitions	Typing: routine, nontechnical (35 w.p.m.)
Inventory	Paper grading
Invoicing, billing	Courier (Med. Center)
Pricing clerk	Equipment delivery
Processing books or films	Mail delivery
Sales clerk	Security guard
Warehouse & stock clerk	Student night patrol
Night clerk/service desk clerk	Traffic control
Receptionist	Traffic survey
Animal care	Truck/bus driving (chauffeur's license)
Room attendants: weight room reading room locker room linen room game room, etc.	

## Class: 4

\* Starting Pay Range: \$5.75 to \$6.25

Average Technical Ability/Average Responsibility

Accounting/bookkeeping	Announcer (radio & TV)
Data analysis/reduction	Tape dubber (radio)
Literature searching	Keypunch
Field work: mapping, surveying, etc.	Cashier
Equipment maintenance	Nursery/kindergarten aide
Unsupervised lab analysis	Nursing aide

## Class: 5

\* Starting Pay Range: \$6.00 to \$6.50

Unusual or Unique Technical Ability and/or Above Average Responsibility

Art work, illustrating, graphics	Equipment repair
Drafting, charts, graphs, diagrams	Unsupervised research
Building exhibits or displays	Computer programming
Drawing, layouts, lettering	Shorthand
Modeling for art classes	Typing: transcribing; technical; unusual speed & accuracy
Photography	Cottage parents
Composing letters	Lifeguard
Editorial assistant	Personnel supervision
News/technical writing	Teaching crafts
Translating (foreign language)	Tutors/counselors
Engineering assistants	Pharmacy assistants
Youth leaders/program assistants	Stagehand

## Class: 6\*\*

\* Starting Pay Range: \$6.25 & up

Special Classification: work requiring advanced education, special training or licensing which may be intermittent

Legal research assistant	Audio-visual technician
Resident assistant	Electrical technician
Accountant	Transmitter engineer (FCC license)
Nuclear reactor operator	Crew chief
Specialist	Lighting director
Nursing	Sound and light operator
X-ray technician	Sound director
Technical director	

\* Pay ranges within classes are intended to permit the employer to evaluate and recognize past experience or other qualities the applicant brings to the position.

\*\* All Class 6 job applicants starting at \$7.50 and up will be approved by existing evaluation procedures established by the Student Employment Office and the UF Central Employment Office for the purpose of maintaining equitable pay differentials between student assistants and full-time employees.

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