

Notice of Proposed Rulemaking - Attachment

Office of the General Counsel; 05/12/1997

Pamela J. Bernard, General Counsel

NOTICE OF PROPOSED RULEMAKING

NAME OF AGENCY: University of Florida

RULE TITLE:

Administrative Affairs; Registration and Student Fees

RULE NO.: 6CI -3.037

PURPOSE AND EFFECT: Rule 6CI-3.037 is amended to increase the fee for late payment of fees owed to the University from \$50.00 to \$100.00.

SUMMARY: Rule 6CI-3.037 is amended to increase the late fee from \$50.00 to \$100.00 for failure to pay all fees due or obtain a written deferral by the fee payment deadline.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No statement of estimated regulator costs has been prepared. Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 240.227(1), 240.235(1), (2), F.S.

LAW IMPLEMENTED: 240.227(1), 240.235(1), (2), F.S.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW:

TIME AND DATE: June 3, 1997 at 10:00 a.m.

PLACE: J. Wayne Reitz Union, Room 285

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Mrs. Karon S. Grabel, Clerk of the University, 207 Tigert Hall, University of Florida, Gainesville, Florida 32611.

THE FULL TEXT OF THE PROPOSED RULE IS:

6CI-3.037 Administrative Affairs; Registration and Student Fees.

1. Registration consists of two major components:
 - (a) Formal enrollment in one or more courses approved and scheduled by the University, and
 - (b) Fee payment or other appropriate arrangements for fee payment (deferment, third-party billing) for the courses in which the student is enrolled.
2. A student is liable for all fees associated with all courses for which the student is registered at the end of the drop/add period. The fee payment deadline is 3:30 P.M. of the last day of the second week of classes.
3. Late Registration Fee.
 - (a) A student is subject to a late registration fee of \$100.00 if the student fails to apply and qualify for admission prior to the late registration date published in the University calendar. If the student qualifies to register during the late registration period, a "late registration" appointment may be assigned and the student shall be required to pay the late registration fee.
 - (b) Any student who is assigned a regular registration appointment and who fails to complete registration during the regular registration period will be subject to the \$100.00 late registration fee.
4. Late Payment Fee -- Any student who fails to pay all fees due or obtain a written deferral by the fee payment deadline will be subject to a late payment fee of \$100.00 ~~50.00~~.

5. Waiver of Late Payment Fee -- The late payment fee may be waived if:
 - (a) The balance due, excluding the late fee is less than ~~\$100.00~~ ~~50.00~~;
 - (b) The University is primarily responsible for the delinquency; or
 - (c) Extraordinary circumstances prevented all conceivable means of paying fees prior to the fee payment deadline. The University reserves the right to require documentation to substantiate these circumstances.
6. Cancellation of Registration and Reinstatement.
 - (a) The University shall cancel the registration of any student who has not paid any portion of the fee liability by the established deadlines published by the University each semester.
 - (b) The University shall temporarily suspend further academic progress of any student who has not paid the entire balance of the fee liability by the established deadlines. This will be accomplished by placing a financial hold on ~~flagging~~ the student's record which will prevent the student from receiving grades, transcript, and/or diploma and the student's registration will be denied for future terms until the account has been paid in full.
 - (c) Reinstatement shall require the approval of the University and payment of all delinquent liabilities, including the late registration and late payment fees.
7. The University may permit the deferral of registration and tuition fees for the period ending not later than thirty (30) calendar days prior to the last day of classes, or for summer terms A and B, not later than seven (7) calendar days prior to the last day of classes. Extension of this deadline may be made on an individual basis by term by the President or Fischer designee. In no case shall the deferment extend beyond the last day of classes. Deferments may be given for the following:
 - (a) Students whose state or federal financial assistance is delayed due to circumstances beyond the control of the student;
 - (b) Veterans and other eligible students receiving benefits under Chapter 32, Chapter 34, or Chapter 35, of Title 38 U.S.C., and whose benefits are delayed;
 - (c) Students for whom formal arrangements have been made with the University for payment by an acceptable third-party donor.
8. Fee deferments must be established with University Financial Services, prior to the fee payment deadline. Failure to establish the deferment will subject the student to payment of the late payment fee and/or cancellation of registration.
9. The University may waive fees as provided in Board of Regents rule 6C-7.008, F.A.C.
10. In collecting fees, the President or his/her designee may impose additional requirements as deemed appropriate, including advance payment or security deposit for the services to be provided by the University of Florida.

Specific Authority: 240.227(1), ~~240.235(1),(2)~~, F.S.

Law Implemented: 240.227(1), ~~240.235(1), (2)~~, and ~~240.116~~, F.S.

History: New 3-26-80, Amended 2-11-82, 03-06-85, 05-18-92, 05-01-96,_____.

NAME OF PERSON ORIGINATING PROPOSED RULE: Ed Poppell. Associate Vice President for Administrative Affairs.

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Gerald Schaffer, Vice President for Administrative Affairs.

DATE PROPOSED RULE APPROVED: February 24, 1997 **DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW:** May 9, 1997

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