

Proposed amendments to University of Florida Rules- Attachment

Office of the General Counsel; February 3, 1998

Pamela J. Bernard, General Counsel

NOTICE OF PROPOSED RULEMAKING

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NAME OF AGENCY: University of Florida

RULE TITLE:

RULE NO.:

Administrative Affairs; Organization	6C1-3.001
Administrative Affairs; University Financial Services	6C1-3.002
Administrative Affairs; Write-Off of Uncollectible Accounts; Settlement of Delinquent Accounts	6C1-3.042
Administrative Affairs; Interest on Student Loans	6C1- 3.0023
Administrative Affairs; Mailing Lists and Labels	6C1-3.017
Administrative Affairs; Lease of Space	6C1-3.025
Administrative Affairs; Surplus Property	6C1-3.030
Administrative Affairs; Fingerprinting	6C1-3.035
Administrative Affairs; Fee Refunds	6C1- 3.0371
Administrative Affairs; General Student Aid Fee	6C1- 3.0373
Administrative Affairs; Travel	6C1-3.038
Administrative Affairs; Write-Off of Uncollectible Accounts; Settlement of Delinquent Account	6C1-3.042
Administrative Affairs; Employee Debt Collection	6C1- 3.0421
Administrative Affairs; Applicability of Personnel Rules	6C1-3.043
Administrative Affairs; Delegated Authority for Personnel Actions	6C1-3.044
Administrative Affairs; University Support Personnel System; Disciplinary Procedures	6C1-3.047
Administrative Affairs; Employment Staff Selections and Appointments for University Support Personnel System Positions	6C1-3.048
Administrative Affairs; University Support Personnel System Evaluations	6C1-3.050
Administrative Affairs; Workers' Compensation	6C1-3.057

PURPOSE AND EFFECT: Rule 6C1-3.001 is being repealed. The subject matter of this rule will be covered in the University of Florida Statement of Organization and Operation. Rule 6C1-3.002 is being amended to clarify the consequences of a student's writing a check to the University that is returned uncollected. Rule 6C1-3.0023 is being repealed because it is not necessary. Rule 6C1-3.017 is amended to update contact information. Rule 6C1-3.025 is being amended to clarify and revise existing procedures and to update the standard lease form. Rule 6C1-3.030 is amended to incorporate current forms, to expand the options for disposal of surplus property, and to make editorial changes. Rule 6C1-3.035 is being repealed as unnecessary and is covered by state statute. Rule 6C1-3.0371 is amended to establish a refund for first time students who withdraw, to clarify the refundable fees, and to make editorial changes. Rule 6C1-3.0373 is being repealed as not necessary to be in rule form. The information can be located in internal operating memorandum. Rule 6C1-3.038 is being repealed as it merely restates corresponding provisions of the Florida Statutes. Rule 6C1-3.042 is amended to improve clarity. Rule 6C1-3.0421 includes delinquent student loans in list of debts subject to collection. Rule 6C1-3.043 is being repealed. Information in this rule not found elsewhere in the rules will be found in the University of Florida Statement of Organization and Operation. Rule 6C1-3.044 is being repealed as the subject matter of this rule will be covered in the University of Florida Statement of Organization and Operation. Rule 6C1-3.047 is being updated to reflect new Board of Regents rule citations. Redundant information about sexual harassment has been removed. Rule 6C1-3.048 changes the 90-day rehire time frame to 100 days to be consistent with reemployment language provided in the Board of Regent's attendance and leave provisions. Rule 6C1-3.050 adds clarifying language documenting existing University practice related to the removal of an employee from a class. Rule 6C1-3.057 has been updated by removing unnecessary information. Rule 6C1-3.059 updates USPS pay upon appointment language as provided in the Board of Regent's new rules (the reference to the maximum of the range has been omitted). It also has been updated to reflect new rule citations and reflects minor editorial changes.

SUMMARY: Rule 6C1-3.001 is being repealed. Rule 6C1-3.002 is being amended to clarify that a student who writes a check to the University that is returned uncollected is considered to have a delinquent account with the University and will have registration and all academic progress with the University suspended. Rule 6C1-3.0023 is being repealed. Rule 6C1-3.017 is being amended to incorporate the current contact information in connection with requests for mailing lists and labels of faculty, staff and students. Rule 6C1-3.025 is being amended to indicate compliance with the requirements of the Florida Americans with Disabilities Accessibility Implementation Act, to require proposals to contain written evidence of authority to sign if signed by an agent and written authority to conduct business in Florida if proposer is a corporation foreign to the State of Florida, and to incorporate procedures for leases not requiring competitive bidding. Rule 6C1-3.030 is amended to incorporate the current version of the Report of Survey form, to augment available procedures for disposal of surplus property, and to make technical or semantic changes. Rule 6C1-3.035 is being repealed. Rule 6C1-3.0371 is amended to establish a limited pro-rata refund for first-time university students who withdraw, to include certain fees in the 25% refund available to students who withdraw with approval prior to the end of the fourth week of classes, and to re-number paragraphs. Rule 6C1-3.0373 is being repealed. Rule 6C1-3.038 is being repealed. Rule 6C1-3.042 is amended to clarify that the university may determine minimum amounts for which financial holds may be placed on records and to clarify that late charges and/or collection costs may be waived on institutional student loans if the borrower makes lump sum payments on outstanding principal and interest. Rule 6C1-3.0421 includes delinquent student loans in list of debts subject to collection. Rule 6C1-3.043 is being repealed. Rule 6C1-3.044 is being repealed. Rule 6C1-3.047 updates rule citations. Rule 6C1-3.048 changes the 90-day rehire time frame to 100 days and reflects minor editorial changes and the new rehire "window". Rule 6C1-3.050 explains that removal from a class includes demotion or termination from employment. Rule 6C1-3.057 deletes unnecessary procedures and information and streamlines the text of the rule. Rule 6C1-3.059 has been changed to ensure it is in concert with the new Board of Regent's provisions contained in Rule 6C-5.915, F.A.C.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No statement of estimated regulatory costs has been prepared. Any person who wishes to provide information regarding the statement of estimated

regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY:

6C1-3.001: 240.227(1), 240.268, F.S.
6C1-3.002: 240.227(1), F.S.
6C1-3.0023: 240.227(1), F.S.
6C1-3.017: 240.227(1), F.S.
6C1-3.025: 240.227(1), F.S.
6C1-3.030: 240.227(1), 273.05, 273.055, F.S.
6C1-3.035: 240.227(1), 110.1127, F.S.
6C1-3.0371: 240.227(1), F.S.
6C1-3.0373: 240.227(1), 240.287, F.S.
6C1-3.038: 240.227(1), F.S.
6C1-3.042: 240.227(1), F.S.
6C1-3.0421: 240.227(1), F.S.
6C1-3.043: 240.227(1), F.S.
6C1-3.044: 240.227(1), 110.201(2), F.S.
6C1-3.047: 240.227(1), 240.261, F.S.
6C1-3.048: 240.227(1), F.S.
6C1-3.050: 240.227(1), F.S.
6C1-3.057: 240.227(1), F.S.
6C1-3.059: 240.227(1), F.S.

SPECIFIC AUTHORITY:

6C1-3.001: 240.227(1), (21), 240.268, F.S.
6C1-3.002: 240.291, F.S.
6C1-3.0023: 240.227(1), 240.453, 240.459, F.S.
6C1-3.017: 240.227(1), (7), F.S.
6C1-3.025: 240.227(12), (13), 255.25, 255.248, 255.249, F.S.
6C1-3.030: 240.227(13), 273.05, 273.055, F.S.
6C1-3.035: 240.227(1), (5), 110.1127(1), F.S.
6C1-3.0371: 240.209(3)(e), 240.227(1), 240.235, F.S.
6C1-3.0373: 240.227(1), 240.287, F.S.
6C1-3.038: 112.061, 240.227(1), (5), F.S.
6C1-3.042: 240.291, F.S.
6C1-3.0421: 240.227(5), 240.291, F.S.
6C1-3.043: 240.227(1), (5), (19), F.S.

6C1-3.044: 240.227(5), (19), 110.201(2), F.S.
6C1-3.047: 240.227(1), (5), (19), 240.261, F.S.
6C1-3.048: 240.227(1), (5), (19), F.S.
6C1-3.050: 240.227(1), (5), (19), 240.253, F.S.
6C1-3.057: 240.227(1), (5), (19), 440.03, F.S.
6C1-3.059: 240.227(5), (19), F.S.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW:

TIME AND DATE: February 25, 1998 at 10:00 a.m.

PLACE: J. Wayne Reitz Union, Room B74-75

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Mrs. Karon S. Grabel, Clerk of the University, 207 Tigert Hall, University of Florida, Gainesville, Florida 32611.

NAME OF PERSON ORIGINATING PROPOSED RULE: Otis Jones, Assistant Vice President for Administrative Affairs, John Kruczek, University Controller

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Gerald Schaffer, Vice President for Administrative Affairs

DATE PROPOSED RULE APPROVED: January 23, 1998

DATE PROPOSED RULE DEVELOPMENT WORKSHOP PUBLISHED IN THE GAINESVILLE SUN:
October 15, 1997

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