



Academic Administrators Leadership Seminars

This is a series of half day seminars designed to bring together department chairs, directors and others (including associate deans) in a learning experience that enhances their careers and productivity.

Part I: Fall Chair Orientation
Classroom 209, Emerson Alumni Hall
8:30 am - 12:30pm
September 30, 2008

Facilitators: Dr. Angel Kwolek-Folland, Associate Provost, Academic Affairs
Ms. Sheri Austin, University Budgets, Office of the CFO
Dr. Marie Zeglen, Asst Provost & Dir, Inst Planning & Resources

AGENDA

Continental Breakfast
Welcome and Introduction of Provost, Angel Kwolek-Folland
Provost's Welcome, Joe Glover
Department Chairs Wear Many Hats, Angel Kwolek-Folland
University Budget and Fiscal Accountability, Sheri Austin
Break
Enrollment Tracking, Enrollment Cube, Student Flow, and Effort Tracking - Marie Zeglen

Part II: Department Chairs and Directors Managing Human Capital
October 30, 2008
9:00 - 11:00am
Emerson Alumni Hall
Presidents Room B

Facilitators: Mr. Kyle Cavanaugh, Senior Vice President Administration
Dr. Angel Kwolek-Folland, Associate Provost, Academic Affairs

AGENDA

Continental Breakfast

Welcome and Introduction of Presenter, Angel Kwolek-Folland

Lead Speaker: Kyle Cavanaugh, Senior Vice President, Administration

“Staff Relations: Evaluations, Compensation, Classification and Leave Management”

Part III: Rights, Regulations and Compliance
January 13, 2009
Room 283, Reitz Union
2:30 - 5:00pm

Facilitators: Barbara Wingo, Deputy General Counsel
Nur Erenguc, Chief Audit Executive, Office of Audit and Compliance Review
Chris Loschiavo, Assistant Dean and Director for Student Judicial Affairs
Dr. Angel Kwolek-Folland, Associate Provost, Academic Affairs

AGENDA

Afternoon Tea and Coffee

Welcome and Introduction of Presenters, Angel Kwolek-Folland

Speaker: Barbara Wingo, Deputy General Counsel

“Legal Tips: What Every Department Chair and Director Should Know”

Break (4:00-4:10 pm)

Speaker: Nur Erenguc, Chief Audit Executive, Audit & Compliance
“Compliance”

Speaker: Chris Loschiavo, Assistant Dean & Director for Student Judicial
Affairs

“Academic Integrity and working with disruptive students”

Part IV: Career Building Brunch / Advice from Deans and VPs
February 17, 2009
10:00am - 12:00pm
235 Rion Ballroom, Reitz Union

Facilitators: Dr. Angel Kwolek-Folland, Associate Provost, Academic Affairs
Panel of Chairs and Deans: Steve Dorman, Dean, Health & Human Performance; Teresa Dolan, Dean, Dentistry; Catherine Emihovich, Dean, College of Education; Jimmy Cheek, Senior Vice President IFAS, Robert Jerry, Dean, Law.

AGENDA

Brunch

Welcome and Introduction of Panel

Dr. Angel Kwolek-Folland, Associate Provost

Panel and Discussants:

Opening Session: "Creating a Successful Career Path"

Second Session: "Scenarios and Solutions: Advice from Deans and VPs"

TOPIC: Each of our panelists have experienced great success at the University of Florida (and elsewhere) as administrators. Faculty administrators and administrative hopefuls who would love to hear of their journey as well as receive helpful tips for success during our scenario based discussions are welcome to attend. Each panelist will present a brief overview of his or her career path while offering career path tips for success. After this part of the session (including Q&A) we will continue our brunch with dialogue concerning a few problem-centered scenarios.

Part I: Spring Chair Orientation
Classroom 209, Emerson Alumni Hall
8:30 am - 12:30pm
February 4, 2009

Facilitators: Dr. Angel Kwolek-Folland, Associate Provost, Academic Affairs
Ms. Sheri Austin, University Budgets, Office of the CFO
Dr. Marie Zeglen, Asst Provost & Dir, Inst Planning & Resources

AGENDA

Continental Breakfast

Welcome and Introduction of Provost, Angel Kwolek-Folland

Provost's Welcome, Joe Glover

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