

NOTICE OF PROPOSED RULEMAKING

NAME OF AGENCY: University of Florida

RULE TITLE:	RULE NO.:
Finance and Administration; Lost or Abandoned Property	6C1-3.0051
Finance and Administration; Traffic & Parking; Parking Registration 3.007	6C1-
Finance and Administration; Traffic & Parking; Bus System	6C1-3.009
Finance and Administration; Student Health, Athletic, and Activity and Service Fees	6C1-3.0372
Finance and Administration; Direct Deposit Program	6C1-3.0422
Finance and Administration; University Support Personnel System; Disciplinary Procedures	6C1-3.047
Finance and Administration; Technical, Executive, Administrative, and Managerial Support Staff Appraisal	6C1-3.049
Finance and Administration; University Support Personnel System and Technical, Executive, Administrative, and Managerial Support Staff Performance Appraisals	6C1-3.050
Finance and Administration; University Grievance Procedures for Technical, Executive, Administrative, and Managerial Support Staff: General Information, Resort to Other Procedures, Time Limits, Procedures, and Arbitration Appeal	6C1-3.051
Finance and Administration; Appointment; Technical, Executive, Administrative and Managerial Support and University Support Personnel System Staff	6C1-3.054
Finance and Administration; Resignation and Non-Reappointment of Technical, Executive, Administrative, and Managerial Support Staff	6C1-3.056
Finance and Administration; Workers' Compensation, Unemployment Compensation and Drug Testing	6C1-3.057
Finance and Administration; University Complaint Procedure for University Support Personnel System Employees	6C1-3.058
Finance and Administration; Personnel Policy for Technical, Executive, Administrative, and Managerial Support Staff; Recruitment and Selection	6C1-3.061
Finance and Administration; Construction; Construction Contract Bidding and Award (Contractor)	6C1-3.072
Finance and Administration; Construction; Procedures to Contract for Construction Service	6C1-3.076

PURPOSE AND EFFECT: **6C1-3.0051:** The rule sets forth the procedures for disposing of lost or abandoned property as required by 705.18. F.S. **6C1-3.007:** The changes in the rule increase fees for registration of vehicles to park on campus. **6C1-3.009:** The transportation access fee is being raised. **6C1-3.0372:** The student health, athletic, and activity and service fees are raised. **6C1-3.0422:** The amendment updates the form used for the Direct Deposit Program. **6C1-3.047:** The rule is amended to clarify that corrective actions required of USPS employees do not cease if the employee transfers to TEAMS. **6C1-3.049:** This rule has been incorporated into Rule 6C1-3.050 and is being repealed. **6C1-3.050:** Amended to incorporate the former Rule 6C1-3.049, Finance and Administration; Technical, Administrative, and

Managerial Support Staff Appraisals and to establish uniform appraisal dates. **6C1-3.051:** The rule is amended to reflect the new Vice President of Human Resources and the role of that office and to eliminate the assignment of a grievance advisor. **6C1-3.054:** The rule is amended to limit multi-year TEAMS appointments and to reflect implementation of PeopleSoft. **6C1-3.056:**

The rule is amended to allow the University to provide a lump sum representing the base salary of a non-reappointed TEAMS employee and to shorten the notice period for TEAMS employees hired after June 30, 2005. **6C1-3.057:** The rule is amended to make the workplace injury reporting requirement immediate. **6C1-3.058:** The amendment limits grievance right of USPS employees with regard to demotions to those accompanied by reductions in pay. **6C1-3.061:** The rule is amended to reflect the implementation of PeopleSoft. **6C1-3.072:** The amendment provides additional details regarding the use of prequalification requirements on hard bid construction projects. **6C1-3.076:** This rule sets forth the various procedures that may be utilized by the University when it is acquiring construction services.

SUMMARY: 6C1-3.0051: In accordance with 705.18, F.S., the rule provides that lost or abandoned property found on campus will be sold at public auction after providing proper notice. The rule provides for a 30-day hold period and published notice no less than 2 weeks prior to sale. The rule also provides that all reports of lost or abandoned property be made to UPD, that such property be delivered to UPD, and that unclaimed impounded vehicles will be deemed abandoned after 30 days. **6C1-3.007:** The charges for reserved, reserved gated, official business, restricted area, commuter, and student parking decals are increased. **6C1-3.009:** The transportation access fee is raised to \$4.24 per credit hour. The semi-annual transportation access fee for dental, medical, and veterinary students is raised to \$84.80. For off-campus courses, the fee may be reduced depending on the course location and type. **6C1-3.0372:** The student health, athletic, and activity and service fees are raised. **6C1-3.0422:** The Direct Deposit Authorization form is FA-PS-DDA, Rev. 5/04. **6C1-3.047:** Corrective actions required of USPS employees do not cease if the employee transfers to TEAMS. **6C1-3.049:** This rule has been incorporated into Rule 6C1-3.050 and is being repealed. **6C1-3.050:** The former Rule 6C1-3.049 is incorporated so that the rule applies to all staff appraisals. All annual evaluations are for a year beginning March 1 and are due March 31. **6C1-3.051:** The rule is amended to reflect the new Vice President of Human Resources and the role of that office and to eliminate the assignment of a grievance advisor. **6C1-3.054:** The rule amendment eliminates multi-year TEAMS appointments and reflects the job posting procedures for PeopleSoft. **6C1-3.056:** Upon notice of non-reappointment a TEAMS employee may be provided a lump sum representing the remainder of base salary payment less deductions. TEAMS employee hired after June 30, 2005, are entitled to three month's notice of non-reappointment. **6C1-3.057:** A workplace injury must be reported immediately. **6C1-3.058:** Only demotions accompanied by reductions in pay give rise to USPS grievance rights. **6C1-3.061:** The rule is amended to rename Central Employment to Employment and Classification (E&C) and to reflect PeopleSoft job posting procedures. **6C1-3.072:** The amendment provides additional details regarding the use of prequalification requirements on hard bid construction projects. **6C1-3.076:** This rule sets forth the various procedures that may be utilized by the University when it is acquiring construction services.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No statement of estimated regulatory costs has been prepared. Any person who wishes to provide information

regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY:

6C1-3.0051: 1001.74(4), F.S.
6C1-3.007: 1001.74(4), 1006.66(2), F.S.
6C1-3.009: 1001.74(4), 1006.66(2), F.S.
6C1-3.0372: 1001.74(4), F.S.
6C1-3.0422: 1001.74(4), F.S.
6C1-3.047: 1001.74(4), 1012.92(1), (3), F.S.
6C1-3.049: 1001.74(4), F.S.
6C1-3.050: 1001.74(4), F.S.
6C1-3.051: 1001.74(4), F.S.
6C1-3.054: 1001.74(4), F.S.
6C1-3.056: 1001.74(4), F.S.
6C1-3.057: 1001.74(4), F.S.
6C1-3.058: 1001.74(4), F.S.
6C1-3.061: 1001.74(4), F.S.
6C1-3.072: 1001.74(4), F.S.
6C1-3.076: 1001.74(4), F.S.

LAW IMPLEMENTED:

6C1-3.0051: 705.18, F.S.
6C1-3.007: 1001.74(35), 1006.66, F.S.
6C1-3.009: 1001.74(35), 1006.66, F.S.
6C1-3.0372: 1001.74(11), 1009.24(9), (10), (11), F.S.
6C1-3.0422: 110.113, 1001.74(19), F.S.
6C1-3.047: 1001.74(19), 1012.92, F.S.
6C1-3.049: 1001.74(19), 1001.75(3), 1012.91, F.S.
6C1-3.050: 1001.74(19), 1001.75(3), 1012.91, F.S.
6C1-3.051: 1001.74(19), 1001.75(3), F.S.
6C1-3.054: 1001.74(19), F.S.
6C1-3.056: 1001.74(19), 1001.75(3), F.S.
6C1-3.057: 440.03, 1001.74(19), F.S.
6C1-3.058: 1001.74(19), F.S.
6C1-3.061: 1001.74(19), 1001.75(3), F.S.
6C1-3.072: 1001.74(5), (28), 1001.75(5), 1013.45, F.S.
6C1-3.076: 1001.74(4), 1001.74(5), 1001.75(5), 1013.45, F.S.

IF REQUESTED BY 5:00 P.M. WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: March 14, 2005 at 10:00 a.m.

PLACE: J. Wayne Reitz Union, Room 284

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Mrs. Karon S. Grabel, Clerk of the University, 123 Tigert Hall, University of Florida, Gainesville, Florida 32611.

NAME OF PERSON ORIGINATING PROPOSED RULE: Robert Miller, Associate Vice President for Finance and Administration, Larry Ellis, Director, Division of Human Resources, Michael V. McKee, University Controller and Carol Walker, Director, Facilities Planning and Construction

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Ed Poppell, Vice President for Finance and Administration

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: March 22, 2005

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN THE GAINESVILLE SUN: January 29, 2005