

**NOTICE OF PROPOSED REGULATION AMENDMENT**

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Date: May 14, 2008

**REGULATION TITLE:**  
Miscellaneous Fees

**REGULATION NO.:**  
6C1-3.0376

**SUMMARY:** The additions to this regulation describe the fees that are or may be deposited in the Division of Continuing Education auxiliary fund.

**AUTHORITY:** BOG Resolution dated January 7, 2003

**COMMENTS CONCERNING THE PROPOSED REGULATION SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW.** The comments must identify the regulation you are commenting on.

**THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS:** Rebecca J. Holt, Administrative Assistant, 123 Tigert Hall, Post Office Box 113125, University of Florida, Gainesville, Florida 32611, 352-392-1358 office, 352-392-4387 facsimile, regulations@ufl.edu.

**NAME OF PERSON WHO APPROVED THE PROPOSED REGULATION:** Janie Fouke, Provost

**THE FULL TEXT OF THE PROPOSED REGULATION IS ATTACHED TO THIS NOTICE.**

REGULATIONS OF  
UNIVERSITY OF FLORIDA

6C1-3.0376 Miscellaneous Fees

(1) The University of Florida has established the fees set forth in this regulation. The fees listed are in addition to fees set forth in other University of Florida regulations and other charges that are authorized by law. “Cost” as used in this regulation includes any increased costs to the University that are directly related to the delivery of the goods and services.

(2) Application Fee – An individual who applies for admission to the University of Florida shall pay a non-refundable application fee in the amount of \$30.00. This fee is waived for applicants who provide documentation that they have received a fee waiver because of economic need as determined by the College Board or the American College Testing Program.

(3) Library overdue fines – The University Libraries assess fines to encourage prompt return of overdue materials. Fines are higher for recalled items, course reserves, and certain short loan materials (DVDs, VHS videos, etc.) that are in high demand. A list of current fines and other consequences of not returning library materials by their due dates is posted in the Borrowing and Circulation section of the University Libraries home page.

(4) Late equipment fee – variable

(5) Duplicating/photocopying fee – variable

(6) Standardized test (GRE, URE, etc.) fees will consist of the costs of administering the test.

(7) Thesis and dissertation – Binding fee-cost; microfilm fee-cost; copyright fee-cost.

(8) Damaged, breakage and lost library materials; lost keys (includes cylinder change); equipment, materials, and facilities damage, breakage, and loss – cost of repair and/or replacement. If damaged or lost materials are the result of misconduct, a fine or other disciplinary action may be imposed under the provisions of Regulation 6C1-1.008.

(9) Interlibrary loans/literature searches – cost

(10) Orientation fee - \$35

(11) Nonrefundable admissions deposit - \$200. The admissions deposit paid by an individual shall be applied toward payment of that individual's tuition upon enrollment. The admissions deposit shall not be reimbursed to an individual who does not enroll in the term offered for admission and who does not withdraw his or her acceptance of admission prior to the applicable deadline as published in the University Record. The deposit is waived for those individuals who have provided documentation that they have received an applications fee waiver because of economic need as determined by the College Board, American College Testing Program, Law School Admissions Council, the American Association of Medical Colleges Fee Assistance Program, or the American Association of Dental Schools Application Service.

(12) Transcript fee - variable, not to exceed \$10

(13) Diploma replacement fee – variable, not to exceed \$10 per item

(14) Housing Rental Rates – variable

(15) Miscellaneous health related charges for services provided at the Student Health Center that are not covered by the Student Health Fee set forth in Regulation 6C1-3.0372 – cost.

(16) Facilities/Equipment Use Cost – variable

(17) Registration for zero hours – The student is assessed the applicable resident or non-resident costs as set forth in Regulation 6C1-3.0375, for one credit hour.

(18) Auditing – The student is assessed the applicable resident or non-resident tuition costs as set forth in Regulation 6C1-3.0375, for the audited course.

(19) Off-campus educational activities – The President of the University of Florida or President’s designee will establish fees for off-campus course offerings when the location results in specific identifiable increased costs to the University. These fees will be in addition to the regular tuition and fees charged to students enrolling in these courses on-campus. The additional fees charged are for the purpose of recovering the increased costs resulting from off-campus vis-a-vis on campus offerings. As used herein, “off-campus” refers to locations other than regular main campus, branch campuses, and centers.

(20) Collection costs. The University is authorized to assess a charge representing reasonable cost of collection efforts to effect payment for overdue accounts, including University and third party collection costs. Collection costs may be assessed to the student for payment for overdue student loan accounts and for collection of debts owed the university not secured by a promissory note or contract. Amounts received for collection costs shall be retained by the university.

(21) Division of Continuing Education Auxiliary Fund.

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(a) All registration fees or other income collected as payment for development of or participation in non-credit educational activities (i.e., workshops, symposia, conferences, etc.) shall be deposited into the Division of Continuing Education auxiliary fund. Non-credit courses sponsored by a unit of the Institute of Food and Agricultural Studies [IFAS] and administered through the IFAS Office of Conferences and Institutes may be exempted from this requirement.

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(b) Revenues received for the purpose of planning, offering, and recovering all costs of sponsored credit institutes and other self-funded credit programs as provided by Board of Governors Regulation 6C-7.008(1)(a) will be deposited into the Division of Continuing Education auxiliary fund.

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(c) The Division of Continuing Education auxiliary fund may be used for the recovery of any additional fees established for off-campus educational activities under section (19) of this regulation, or for continuing education credit courses as provided by Board of Governors Regulation 6C-8.002(2)(b)4.

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Specific Authority: BOG Resolution dated January 7, 2003.

History--New 3-12-03, 6-3-03, 12-31-03, 5-30-04, 6-29-06, 3-13-07, \_\_\_\_\_.